

Grace for Individual and Family Therapy

Attendance Agreement

As the ministry is growing, so are the number of cancellations. Since we don't charge, we obviously can't charge a fee for cancellations or no-shows. But, time and energy are put into every session before the appointment. And even more importantly, some session times are in high demand, to the point that we are turning folks away. Every late cancellation or no-call/no-show creates a risk that we aren't helping anyone in that time slot. This is neither fair to Rev. Hogan or folks that want and need to be here.

Unfortunately, I must reserve the right to decline booking sessions if a counselee has a pattern of cancellations with less than 24 hours notice and/or no-call/no-shows.

Any changes or cancellations without 24 hours notice must be done by calling, texting, or email. The online booking system requires more than 24 hours to make any changes.

I, _____, understand that both Rev. Hogan's time and every session are valuable.

I agree to attempt to honor this by scheduling sessions when I know I can make them whenever possible.

I also agree to give as much notice as possible when I must cancel/reschedule to give others the opportunity to schedule a session in my spot.

Signed _____ Date _____